



HLS Solutions Ltd Update Notes

Version 2.0.19

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Specialists in software,
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for the holiday letting industry
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Summary

Below you will find brief information on the changes that have been introduced for the latest release of the software, version **2.0.19**.

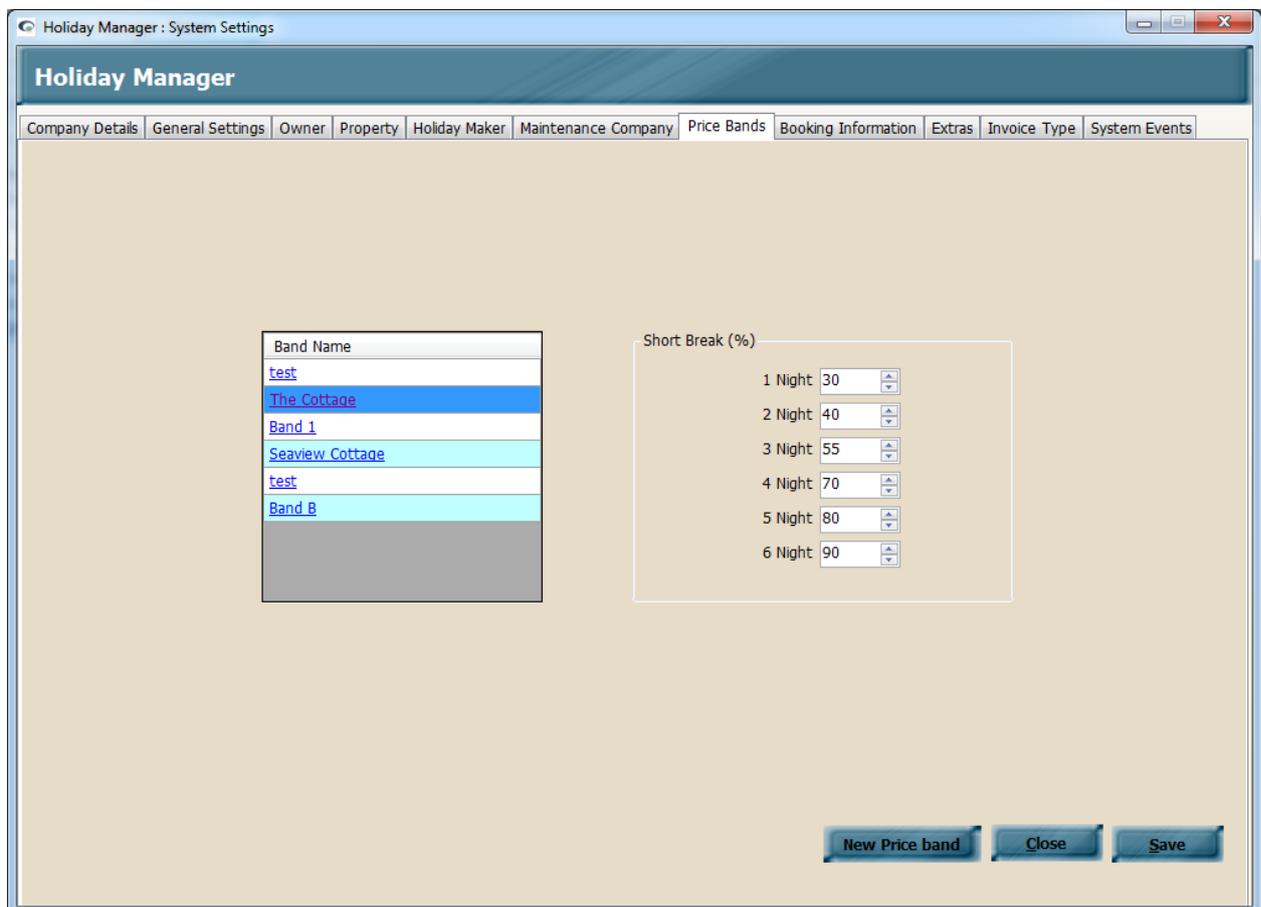
This version has been released as part of a scheduled release designed to offer substantially increased functionality in the property price bands and booking sections.

The main features included in this version are:

- Brand new property price band functionality
- Inclusive extra option
- Short break messages on booking
- New calendar notes option
- Additional notes fields on each booking
- Additional merge codes for booking notes

New Tariff Options

The main change in this version, 2.0.19 is the introduction of a brand new property price band/tariff section.



To access this, click on the System Settings and choose the Price Bands tab, as shown above. Whilst the initial screen has not changed from previous versions, you will notice huge changes when you click to select a Band from the table.

Holiday Manager : Band Price

Holiday Manager

Band Name

Short Break % Daily Charge

Year

Changeover Day

Start Date	Short Break	Week Price	Min Short Charge	Calendar Notes
07/01/2012	<input checked="" type="checkbox"/>	0.00	0.00	
14/01/2012	<input checked="" type="checkbox"/>	0.00	0.00	
21/01/2012	<input checked="" type="checkbox"/>	0.00	0.00	
28/01/2012	<input checked="" type="checkbox"/>	0.00	0.00	
04/02/2012	<input checked="" type="checkbox"/>	0.00	0.00	
11/02/2012	<input checked="" type="checkbox"/>	0.00	0.00	
18/02/2012	<input checked="" type="checkbox"/>	0.00	0.00	
25/02/2012	<input checked="" type="checkbox"/>	0.00	0.00	
03/03/2012	<input checked="" type="checkbox"/>	0.00	0.00	
10/03/2012	<input checked="" type="checkbox"/>	0.00	0.00	
17/03/2012	<input checked="" type="checkbox"/>	0.00	0.00	
24/03/2012	<input checked="" type="checkbox"/>	0.00	0.00	
31/03/2012	<input checked="" type="checkbox"/>	0.00	0.00	
07/04/2012	<input checked="" type="checkbox"/>	0.00	0.00	
14/04/2012	<input checked="" type="checkbox"/>	0.00	0.00	
21/04/2012	<input checked="" type="checkbox"/>	0.00	0.00	
28/04/2012	<input checked="" type="checkbox"/>	0.00	0.00	
05/05/2012	<input checked="" type="checkbox"/>	0.00	0.00	

Import From Previous Year

Apply Price Increase % Fixed Amount

Starting from the top of this screen we now have the Band Name followed by the option to choose either to use the default % calculations for short breaks, or to specify individual daily rates.

The next option is a drop down list to specify the year and changeover day for this particular price band. Any changes you make to these options will automatically update the grid below with the selected options.

At the bottom part of the screen you have an option to Import the figures from the previous year, plus the option to apply a % or fixed amount price increase to the current weekly prices.

To create your price bands, it is now just a simple task of adding a weekly price for the relevant weeks. You also have an optional minimum short break charge that can be added, along with any notes you want to appear on the calendar for any weeks. We also have the option to specify weeks where short breaks are/aren't allowed by ticking or un-ticking the Short Break tick-box.

Once you are happy with the price band information you have added, click on the save button at the bottom of the screen.

Moving to the Daily Charge screen, the screen design is slightly different (as below). You no longer have a minimum short break charge; however you now have an option to specify a price for 1 to 6 nights as well as the weekly price for each date range.

Holiday Manager : Band Price

Holiday Manager

Band Name

Short Break % Daily Charge Year Changeover Day

Start Date	Short Break	Week Price	1 Night	2 Nights	3 Nights	4 Nights	5 Nights	6 Nights	Period Notes
07/01/2012	<input checked="" type="checkbox"/>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
14/01/2012	<input checked="" type="checkbox"/>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
21/01/2012	<input checked="" type="checkbox"/>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
28/01/2012	<input checked="" type="checkbox"/>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
04/02/2012	<input checked="" type="checkbox"/>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
11/02/2012	<input checked="" type="checkbox"/>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
18/02/2012	<input checked="" type="checkbox"/>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
25/02/2012	<input checked="" type="checkbox"/>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
03/03/2012	<input checked="" type="checkbox"/>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
10/03/2012	<input checked="" type="checkbox"/>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
17/03/2012	<input checked="" type="checkbox"/>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
24/03/2012	<input checked="" type="checkbox"/>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
31/03/2012	<input checked="" type="checkbox"/>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
07/04/2012	<input checked="" type="checkbox"/>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
14/04/2012	<input checked="" type="checkbox"/>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
21/04/2012	<input checked="" type="checkbox"/>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
28/04/2012	<input checked="" type="checkbox"/>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	

Import From Previous Year Apply Price Increase % Fixed Amount

Inclusive Extra Functionality

For some agents there are certain booking extras that are included as part of the holiday cost. In order to accommodate this we have designed an additional option within the Extras section.

Extras

Name

Description

Set Amount Per Night

Default VAT Per Week

% of the holiday cost

Exclude from surcharge calculation

Inclusive of holiday cost

Money To

Owner Commission Owner No Commission

Agent Maintenance Provider

H'maker Deposit

Notes

When setting up extras within the system settings you now have an additional tick box called “Inclusive of holiday cost”. When this extra is selected for a booking, the guest will not see this on their statement, they will purely see the quoted holiday cost. The extra will then be deducted from the holiday monies you have received for the booking before being paid to the owner.

Short Break Messages

As part of the new tariff functionality there is now the option to specify particular dates where short breaks are, and are not available. Taking the tick out of the short break box will indicate that short breaks are not allowed during this period.

Band Name: The Cottage

Short Break: % Daily Charge

Year: 2012

Changeover Day: Saturday

Start Date	Short Break	Week Price	Min Short Charge	Calendar Notes
07/01/2012	<input checked="" type="checkbox"/>	0.00	0.00	
14/01/2012	<input checked="" type="checkbox"/>	0.00	0.00	
21/01/2012	<input checked="" type="checkbox"/>	0.00	0.00	
28/01/2012	<input checked="" type="checkbox"/>	0.00	0.00	
04/02/2012	<input checked="" type="checkbox"/>	0.00	0.00	
11/02/2012	<input checked="" type="checkbox"/>	0.00	0.00	
18/02/2012	<input checked="" type="checkbox"/>	0.00	0.00	
25/02/2012	<input checked="" type="checkbox"/>	0.00	0.00	
03/03/2012	<input checked="" type="checkbox"/>	0.00	0.00	
10/03/2012	<input checked="" type="checkbox"/>	0.00	0.00	
17/03/2012	<input checked="" type="checkbox"/>	0.00	0.00	
24/03/2012	<input checked="" type="checkbox"/>	0.00	0.00	
31/03/2012	<input type="checkbox"/>	0.00	0.00	Easter
07/04/2012	<input type="checkbox"/>	0.00	0.00	Easter
14/04/2012	<input checked="" type="checkbox"/>	0.00	0.00	
21/04/2012	<input checked="" type="checkbox"/>	0.00	0.00	
28/04/2012	<input checked="" type="checkbox"/>	0.00	0.00	
05/05/2012	<input checked="" type="checkbox"/>	0.00	0.00	

Import From Previous Year

Apply Price Increase %: 0.00

Fixed Amount: 0.00

When a booking is made during this period, a message will come up under the “Booking To” date field to indicate if a short break is, or is not allowed. You are able to ignore this message and continue with a short break booking; however the system will calculate this at a full week price, allowing you to override this to the agreed cost for this period as required.

Booking Info | Booking Summary

Booking

Booking Ref No: Auto

Booking From: 07/04/2012 | Booking To: 11/04/2012 | Nights: 4

Holiday Cost: 0.00 | No Short Break Available

Property

Ref No: P2010/0003 | Title: Rock Cottage

Notes:

Holiday Maker: | Extra:

New calendar notes option

As part of the new tariff and price band option, we have introduced a Calendar Notes section for each price band.

This is completely user definable for each price band, allowing you to record useful information about the particular date period; this could include festivals, bank holidays, or simply local area information depending on how you are using your price bands.

Band Name: The Cottage

Short Break: % Daily Charge Year: 2012 Changeover Day: Saturday

Start Date	Short Break	Week Price	Min Short Charge	Calendar Notes
07/01/2012	<input checked="" type="checkbox"/>		0.00	0.00
14/01/2012	<input checked="" type="checkbox"/>		0.00	0.00
21/01/2012	<input checked="" type="checkbox"/>		0.00	0.00
28/01/2012	<input checked="" type="checkbox"/>		0.00	0.00
04/02/2012	<input checked="" type="checkbox"/>		0.00	0.00
11/02/2012	<input checked="" type="checkbox"/>		0.00	0.00
18/02/2012	<input checked="" type="checkbox"/>		0.00	0.00
25/02/2012	<input checked="" type="checkbox"/>		0.00	0.00
03/03/2012	<input checked="" type="checkbox"/>		0.00	0.00
10/03/2012	<input checked="" type="checkbox"/>		0.00	0.00
17/03/2012	<input checked="" type="checkbox"/>		0.00	0.00
24/03/2012	<input checked="" type="checkbox"/>		0.00	0.00
31/03/2012	<input type="checkbox"/>		0.00	0.00
07/04/2012	<input type="checkbox"/>		0.00	0.00
14/04/2012	<input checked="" type="checkbox"/>		0.00	0.00
21/04/2012	<input checked="" type="checkbox"/>		0.00	0.00
28/04/2012	<input checked="" type="checkbox"/>		0.00	0.00
05/05/2012	<input checked="" type="checkbox"/>		0.00	0.00

Import From Previous Year Apply Price Increase % Fixed Amount

The information added in these fields will now appear on the booking calendars when the mouse is hovered over the particular date period.

Short Break: Changeover Day: Property Ref: Brochure Ref: Post Code: 11 records found

Rock Cottage: Availability Property Details

February, 2012:

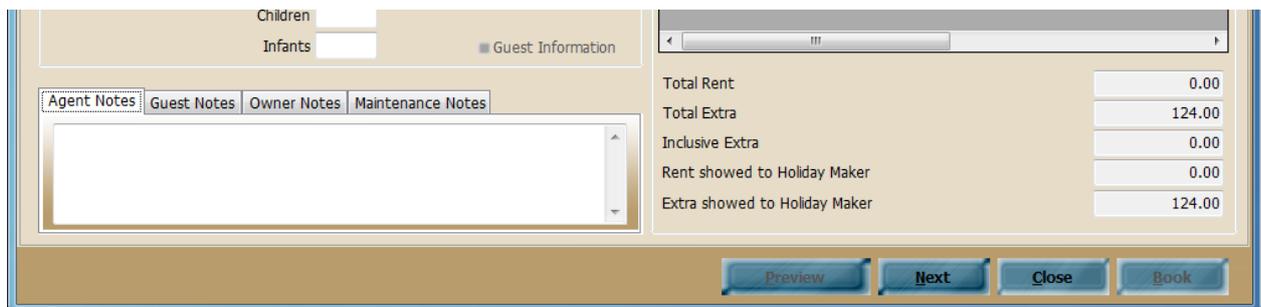
February, 2012							March, 2012						
Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr
28	29	30	31	1	2	3	25	26	27	28	29	1	2
4	5	6	7	8	9	10	3	4	5	6	7	8	9
11	12	13	14	15	16	17	10	11	12	13	14	15	16
18	19	20	21	22	23	24	17	18	19	20	21	22	23
25	26	27	28	29	1	2	24	25	26	27	28	29	30
3	4	5	6	7	8	9	31	1	2	3	4	5	6

Available
Weekly rent for 31/03/2012 to 07/04/2012
0.00
Calendar Notes:
Easter

Additional notes fields on each booking

For the latest version there is now the option to record several different types of notes for each booking made on the system. This allows you to record notes pertinent to all the connected parties for a booking.

At the bottom of the booking screen, you have four different types of notes, which can be used to record relevant information.



The screenshot shows a booking system interface. At the top, there are tabs for 'Children' and 'Infants', and a 'Guest Information' section. Below this, there are four tabs for notes: 'Agent Notes', 'Guest Notes', 'Owner Notes', and 'Maintenance Notes'. The 'Agent Notes' tab is currently selected, and a large text area is provided for entering notes. To the right of the notes area, there is a summary table with the following data:

Total Rent	0.00
Total Extra	124.00
Inclusive Extra	0.00
Rent showed to Holiday Maker	0.00
Extra showed to Holiday Maker	124.00

At the bottom of the interface, there are four buttons: 'Preview', 'Next', 'Close', and 'Book'.

The following notes fields are available:

Agent Notes

Guest Notes

Owner Notes

Maintenance Notes

This enables relevant notes to be stored for each booking, which can then be merged to relevant documentation and distributed to the relevant contacts, or simply used for internal purposes.

Additional merge codes for booking notes

To supplement the new booking notes we now have the following three merge codes. These can pull through the relevant information for the new notes fields to merge into Guest, Owner, and Maintenance letters and documents.

#b_guestnote

#b_ownernote

#b_maintenancenote